

BROAD TOWN PARISH COUNCIL

Parish Council Meeting – Monday 13th July 2020

Members of the public are invited to join the meeting using the following link:

Join Zoom Meeting:

<https://us02web.zoom.us/j/89900877103?pwd=ZnFIUHhBTkxJRW9VSGRHK0VORKlFQT09>

Meeting ID: 899 0087 7103

Password: 629416

To join the meeting by telephone call 020 3966 3809.

Find your local number: <https://us02web.zoom.us/u/kdjNisghvP>

Instructions on joining the meeting and using Zoom can be found at <https://zoom.us/>

Please contact the Parish Clerk if you need assistance to join the meeting.

PUBLIC PARTICIPATION

A G E N D A

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable interests.

3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 8th June 2020.

4. PLANNING

4.1 PLANNING APPLICATIONS RECEIVED

Application Number	Applicant	Location of Development	Description of Development
20/04320/FUL	Mr and Mrs C Young	Merlins Gate Farm Broad Town Road Broad Town SN4 7RB	Proposed change of use of barn to storage of classic cars, partial demolition of a second building to facilitate improvements to existing vehicle access. Consultee comments until: 14.07.20
20/04561/FUL	Mr and Mrs W.A.D Greer	8 Thornhill Royal Wootton Bassett Swindon SN4 7RX	Proposed single storey front and rear extensions. Comments invited until: 15.07.20
20/04483/FUL	Ed Oliver	Springfield Villa Broadtown Hill Broad Town Swindon Wiltshire SN4 7RU	Demolition of existing garage and store and rebuild new unit to be ancillary residential accommodation/holiday let. Change of use of land to residential. (Resubmission with slight changes to the previously approved scheme 18/01921/FUL). Comments invited until: 22.07.20
20/05216/FUL	Mr P Webb	19 Thornhill Royal Wootton Bassett Swindon Wiltshire SN4 7RX	Single storey rear extension. Comments invited until: 31.07.20

4.2 PLANNING APPLICATIONS DETERMINED

Application Number	Location of development	Description of development	Decision
20/03760/DEM	Jasmine Cottage 16 Thornhill Swindon Wiltshire SN4 7RX	Demolition of Garage	Prior approval required

All planning documents and decisions can be viewed at:

<https://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>

5. NEW PREMISES LICENCE APPLICATION – 29 BROAD TOWN ROAD, BROAD TOWN

To note the licence application circulated with the agenda. Any representations against/for the application must be received no later than 20th July 2020.

6. SPEEDING IN NORTH BROAD TOWN

To note and discuss the correspondence received from a resident regarding speeding and traffic incidents in the north of the Broad Town.

7. REDHILLS PLAY AREA REOPENING

In accordance with government advice the play area has been reopened. The updated risk assessment is circulated with the agenda, advice posters are on display and the inspection checklist has been completed. A quote for repair of the play board is being sought. Members are requested to review the cleaning and fence maintenance issues arising from the inspection checklist.

8. RISK ASSESSMENT

Members are requested to review the risk assessment regarding the update made in August 2019 under 'council records-paper'. A full review of the risk assessment will be completed in October 2020.

9. WEBSITE

The website is now live at <https://www.broadtownparishcouncil.org.uk/>

9.1 WEBSITE PUBLICATION SCHEME

Members are requested to review and adopt the publication scheme.

<https://www.broadtownparishcouncil.org.uk/parish-council/transparency-code/>

9.2 WEBSITE ACCESSIBILITY STATEMENT

Members are requested to review and adopt the accessibility statement.

<https://www.broadtownparishcouncil.org.uk/parish-council/accessibility-statement/>

10. BANK BALANCES AND BANK RECONCILIATION at 30.06.2020

Balances:

Treasurers Account	£11342.85
Capital Projects Account	£3248.28
Community Fund	£ 8549.51

Bank reconciliation:

Treasurers Account	£11342.85
Less unrepresented cheques	£Nil
Cashbook Balance	£11342.85

11 PAYMENTS FOR APPROVAL

11.1 CLERK SALARY AND EXPENSES 6th APRIL TO 6th JULY 2020

Members are requested to approve the salary and expenses payment of £975.78 to the Parish Clerk for the above period including expenses of £83.40 for the 10 year domain name purchase.

11.2 BROAD TOWN VILLAGE HALL HIRE COSTS

Members are requested to approve the payment of £437.78 to the village hall for hire costs.

11.3 SUPREME CONTRACT SERVICES GROUNDS MAINTENANCE MAR/APR/MAY 2020

Members are requested to approve the payment of £781.20 (Inc. VAT) for grounds maintenance services.

11.4 REIMBURSEMENT TO CLLR JOYCE – ZOOM SUBSCRIPTION JULY 2020

Members are requested to approve the reimbursement payment of £14.39 (Inc. VAT) to Councillor Joyce for the July Zoom subscription.

12. FINANCIAL REGULATIONS 2020-21

For adoption by resolution of the Council.

13. WILTS AIR AMBULANCE RECYCLING BIN

The Parish Council has been approached by Wiltshire Air Ambulance Charity regarding the siting of a 5ftx5ft clothing bank at the village hall. Members are requested to discuss whether the village hall would be a suitable location.

14. BRIEFING NOTE 20-20 – FIVE YEAR HOUSING LAND SUPPLY

To note the correspondence from Wiltshire Council.

15. BRIEFING NOTE 20-23 – CONSULTATION ON LIBRARIES REOPENING SAFELY

To note the correspondence from Wiltshire Council.

17. BRIEFING NOTE 20-24 – ANNUAL CANVAS 2020

To note the correspondence from Wiltshire Council.

18. RECOMMENCEMENT OF FACE TO FACE PARISH COUNCIL MEETINGS – COVID-19

The advice from NALC on safely holding council meetings has been circulated. Members are requested to review the advice in relation to Broad Town Parish Council.

19. EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.